

London Grove Historical Commission		
2-Apr-24		
Category	Tasks for 2024	ACTIONS TO SUPPORT THE STATIC TASKING.*
		* Completed actions will be retained for one cycle on this document whereupon the completed tasks will be transferred to the "Completed Actions" listing.
Administration		
A1	Monthly meetings	Next Monthly meeting - Wednesday, May 1, 2024 - 1 PM
A2	Board of supervisor(s) meetings	March 2024 - NTR. April, 2024 - The Board approved Mr. Michael Summerfield as a member of the LGT HC.
A3	Submit Budget request - Start paper work in May prior to next calendar year. Due in June to London Grove Township.	Nothing to report.
A4	Dawn Maciejczyk prepared the 250th resolution for London Grove Township Board of Supervisors' review and approval. This resolution endorses the Historical Commission's support of the ChesCo efforts for the next two years (through 2026).	Emailed a PDF of the LGT resolution to: Mr. David Blackwell and Ms. Heather Reiffer of Chester County, Ms. Karen Marshall, and Mary Schlachter and Doug Green - Completed April, 2024. Resolution approved at the 14 February 2024 Board of Supervisor's meeting. PDF filed on the LGT website under resolutions.
A5	Prepare minutes and action items.	Review the 2 April, 2024 Minutes at the 1 May, 2024 Historical Commission meeting.
Outreach		
O1	Collaboration with other Chester County Historic Commissions; local volunteer Karen Marshall.	The LGT Historical Commission is planning to visit the CCHPN building in the near term. Note - Had an excellent overview with Ms. Marshall in Jan, 2024. She assisted in responding to: What efforts can we do to enhance our roles? How do we expand our outreach to other communities to gain lessons-learned, etc.
O2	Chester County Historic Commission within the Planning Directorate. Also the Archives group - County government.	Attend 7 Jun, 2024 "Get Ready for 250" meeting and the June 26 Luncheon. Historic Home plaques - Note - Kennett Square Cites a "National Historic District house plaque program." Ref: Kennett Heritage Center email of 1 Apr 2024 - " SEE " Plaques Tab in WWW.KennettHeritageCenter.org

O3	Chester County Historic Preservation Committee - support the 250th celebration preparations.	Mary provided minutes from these two meetings during the April, 2, 2024 Monthly HC meeting. Mary Schlachter attended the March 23 luncheon for the 250th discussion, The monthly Zoom meetings are held the last Friday of the month and are open to all.
O4	Mr. Battin asks that we consider ways to promote historic conservation actions among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. Create draft process - Action ??? <i>We want to ensure the "how to apply for the historic home plaque" element is included in the process. See 02.</i>
O5	Avon Grove/West Grove Museum talks.	On-going. Share the flier vis-à-vis local township web sites and LGT web site, etc.
O6	Chester County America 250 PA events and Celebrations. Note this could be a significant effort for the Historical Commission.	Discussed inviting the West Grove Museum and Avon Grove Library to participate in April, 2024 (note that West Grove is not in our jurisdiction, but we want to ensure they are invited if they are interested.) Ms. Schlachter developed topics for our support and we expanded the list during April, 2024 meeting. Will be further developed during AdHoc H.C. Sessions. Of the four prongs, do we have areas we can support and develop articles, etc.?
O7	Parks and Recreation 2024 - community day	Closed. Laura Miller (Feb, 2024) email indicates no plans on their 2024 agenda at this time, but perhaps later this year.
O8	Hoopes homestead	Mr. Michael Summerfield will provide the Historic Commission with an update. Coordinate with Steve Dowdall any new developments.
O9	Promote Town Tours and Village Walks in Chester County.	UPDATE: APRIL 2024 - We will develop process to support Historic Visits with the plan to kick this off in September, 2024. Initial guidance was provided by Mr. Battin/Ms. Macjeczyk in April, 2024. (Jane Yeksigian is the lead). A key contribution to the CC 250 effort.
O10	Township Building Artifacts - labels, cabinet designs, add to inventory - electronic inventory, etc.	Is this a task that Ken Battin would like us to pursue?

O11	Girl Scout Ambassador project proposed to make stone and sign improvements on the "Under Ground Railroad" African American cemetery off of Guernsey Road.	Ms. Mary Schlachter updated Mr. Battin, Ms. Macjeczyk, Ms. Yeksigian and Mr. Green on a phone call she received from a girl scout leader indicating the senior girl scouts would like to make improvements to the Cemetery on Guernsey Road. They would like to improve signage and make stone repairs. Doug Green said he would attempt to locate and contact the cemetery owners to receive approval for this work. Dawn indicates the township maintains this property. We also will encourage the Girls Scouts to plant flowers, etc. This information will be presented at the May 8 th Board of Supervisors meeting for their information/approval. Mary intends to follow up and the tentative work is scheduled to commence on 15 May, 2024.
<u>Communications</u>		
C1	Quarterly London Grove Township Newsletter	NEXT PROPOSED ARTICLES TO INCLUDE: THE 1742 HOUSE, GODDARD HOUSE THE CREAMERY, THE NEW PURCHASE PROPERTY (LATE THIS YEAR OR EARLY NEXT). THE 250 CELEBRATION/ANNOUNCEMENT. Article complete. February 14th due date for spring newsletter. JY completed the 300th article, including photos. Article will be published in the Spring, 2024 Newsletter. NEXT ACTION SUMMER NEWSLETTER TOPICS NEED TO BE DEVELOPED.
C2	Update London Grove Township Web site with Historic Commission information.	Working - on-going task.
C3	Prepare Year End Reports for Board of Supervisors and Website folder.	Completed and submitted to LGT in Mid-January, 2024, AND was presented at the 14 Feb, 2024 Board of Supervisors. Needs to be uploaded to H.C. website page. ACTION COMPLETE.
<u>Research</u>		
R1	Complete Goddard House historic file for London Grove Township records.	Plan to develop in March/April, 2024.

R2	Section 106 - Chatham PennDOT white paper for traffic circle concerns. Any further actions?	On-going. Any discussion/updates?
R3	Assist township homeowners and real estate firm in conducting property research.	Assigned Mar 6 2024 - assist with the "Old Mushroom House @ Wickerton." Task will commence in early Fall, 2024 once the township purchase is complete. We will then assess how and what this tasking scope and structure entails.
R4	"THE OLD MUSHROOM HOUSE AT WICKERTON" - THE 3 ACRE LOT BEING PROCURED FOR THE TOWNSHIP IS LOCATED ON EAST AVONDALE ROAD. THE H. C. WILL RESEARCH AND CONDUCT A SITE VISIT AND DETERMINE IF IT IS A NEW HISTORICAL SITE, OR, ENLARGE THE CURRENT SITE TO INCLUDE. WE NEED TO UPDATE THE MAP, THE TOWNSHIP GIS, IS IT VALUABLE (SITE), WHAT LEVEL OF VALUE. THE BLOWSER PROPERTY IS ADJACENT TO IT.	ASSIGNED MARCH 7, 2024 - DON'T INITIATE RESEARCH UNTIL THE TOWNSHIP COMPLETES THE PURCHASE - AUTUMN OF 2024 OR SPRING OF 2025
R5	1742 House?	Mary - more background here please/elaborate?
Data management		
D1	Transfer all the black and white pictures in the cabinet to the township files.	Doug, Jane and Mary have initiated the transfer of the photos to the individual property files. Township wants all the information in one file. We will work these incrementally when our schedules permit.
D2	Populate the LGT Historic Commission web site folder with articles, POCs, etc.	Updated the POC roster in April, 2024 and forwarded to HC and Dawn. Also, forwarded the minutes from the CC 250 luncheon and Zoom. Should we create a list and ask Dawn to update our folder?
D3	Update POC directorate and the township historic Atlas, on an as-needed basis.	Completed April, 2024. Jane is updating and will send to all later in March.
D4	Digitize all the records and photos	Mr. Battin recommends we solicit the assistance of intern(s) from West Chester University or the University of DE. (also, Del Tech and Avon Grove Technical Schools?).
D5	Review the info in the historic property files - keep, toss, share, etc.	On-going.
Processes		

P1	Check on the process for historic property transfer - status of effort?	We will discuss with Ken Battin when we pare down the list of tasks.
P2	Check with Ken Battin to see if there are other tasks for 2024.	
P3	Mr. Battin asks that we consider ways to promote historic conservation applications among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. <i>Part of Outreach tasking above.</i> Agenda item 6 March 2024 Historical Commission meeting.