

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
February 14, 2024 – 7:00 P.M.
Monthly Meeting**

MEMBERS PRESENT:

Stephen Zurl
Megan Mraz
Christina Fanning
Michael Summerfield

STAFF PRESENT:

Ken Battin, Township Manager
Dawn Maciejczyk, Assistant Township Manager
Shane Kinsey, Director of Public Works

16 Audience Members

CALL TO ORDER:

Mr. Zurl called the meeting to order at 7:01 p.m.

ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS

Mr. Zurl announced the next regularly scheduled meeting will take place on March 13, 2024 at 7:00 p.m., the meeting agenda deadline is March 6, 2024 at noon.

Elliot McLean Troop 62 Completion of Eagle Scout Project

Mr. McLean presented to the Board of Supervisors his completed project of the mile markers over at Goddard Park. He gave a breakdown of why this project was beneficial, a comparison of the old markers vs. the new ones, and a breakdown of the predicted cost vs. actual cost. Mr. McLean thanked the Board and the Township for the opportunity to complete this project. The Board thanked Mr. McLean for the excellent job. Mr. Kinsey personally thanked Mr. McLean and stated that he was a pleasure to work with and excellent with communication.

I. PUBLIC COMMENT

Mr. Zurl called for Public Comment on agenda items. A resident whom lives on Garden Station Road stated that they are having an issue with water run-off from the spray field at the top of the hill. The water runs down the hill into their front yard, and floods it even when there is no rain events. She stated that their well is in the front yard and she is concerned about contamination. Mr. Kinsey stated that he has spoken with this resident and has been out to check the situation. There was a broken spray head at the spray field which has been fixed. Mr. Zurl asked if Mr. Kinsey could go out and look at this situation. Mr. Kinsey stated that they are monitoring it as we speak, to make sure there is no issue.

II. CORRECTION/APPROVAL OF MINUTES

The Board reviewed the meeting minutes of January 2, 2024. Mrs. Mraz made a motion to approve the meeting minutes of January 2, 2024, seconded by Mr. Summerfield and approved by a vote of 4-0.

The Board reviewed the meeting minutes of January 10, 2024. Mrs. Mraz made a motion to approve the meeting minutes of January 10, 2024, seconded by Mr. Summerfield and approved by a vote of 4-0.

III. REPORTS FOR DECEMBER 2024 & JANUARY 2024

Inniscrone Golf Course

Mr. Zurl reviewed the Golf Course end of year report, prepared by Mr. Ward. There were no questions from the Board.

Code Department

Mr. Zurl reviewed the Code Department reports for December and January, prepared by Mr. Elwood. There were no questions from the Board.

Public Works

Mr. Kinsey presented the Public Works Department report. There were no questions from the Board.

Finance Department

Mr. Zurl reviewed the Financial Report for December 2023, prepared by Mrs. Kellett. There were no questions from the Board. Mrs. Fanning made a motion to approve the December report, seconded by Mr. Summerfield and approved by a vote of 4-0.

Mr. Zurl reviewed the Financial Report for January 2023, prepared by Mrs. Kellett. There were no questions from the Board. Mr. Summerfield made a motion to approve the January report, seconded by Mrs. Mraz and approved by a vote of 4-0.

Pennsylvania State Police Monthly Report

Mr. Zurl reviewed the State Police monthly report. There were no questions from the Board.

Monthly Emergency Services/Fire Marshal Report

Mr. Zurl reviewed the Fire Marshal reports for December 2023 and January 2024. There were no questions from the Board.

Mr. Guy Swift, Avondale Fire Company Update

Mr. Swift presented the yearend report for Avondale Fire Company. He reviewed the call logs for London Grove Township as well as many different grants and projects they have been working on at the Fire House.

Southern Chester County EMS Report

Mr. Zurl reviewed the Southern Chester County EMS Report. There were no questions from the Board.

DEP Odor Report

Mr. Zurl reviewed the DEP Odor report for the months of December and January. Mr. Summerfield asked where to report if there is an issue. Mrs. Maciejczyk explained that the link to the DEP is on the front page of the Township Website under Township News. There were no other questions from the Board.

Right to Know Monthly Report

Mr. Zurl reviewed the Right-to-Know monthly reports for December and January. There were no questions from the Board.

Boards and Commissions

SECCRA/Speakman Property Discussion- Rich Scott-Harper

Mr. Scott-Harper gave an update on what is new or has been happening at SECCRA. Some of the highlights are as follows. SECCRA just opened up a new cell with a life expectancy of approximately 5 years, they have 2 additional cells that have already been approved by the DEP. These cells will extend the life of the landfill to approximately 2036. Mr. Scott-Harper touched on the Speakman property and when they plan on turning it over to the Township. There is presently no time frame to turn the property over, they are presently piling daily cover off the property. The original plan was to pull 25-30 vertical feet of soil from the entire property and to date only about half of that has been excavated. The suggestion is for the Township to put together a plan for the property and then present it to SECCRA to speed up the process of them turning the property over. The landfill development plan is available on SECCRA's website at seccra.org. They are presently charging \$84/ton tipping fee.

Historical Commission 2023 Year in Review- Jane Yeksigian and Mary

Schlachter

Mrs. Yeksigian and Mrs. Schlachter presented to the Board of Supervisors the accomplishments within the Historical Commission in 2023. They also touched on what they are planning do with the Commission in 2024.

Appointment of Mrs. Christina Fanning to the Planning Commission for an unexpired term 1/1/2022-12/31/2025

Mrs. Mraz made a motion to appoint Mrs. Fanning to the Planning Commission to fill the unexpired term of 1/1/2022-12/31/2025, seconded by Mr. Summerfield and approved by a vote of 4-0.

IV. HEARINGS

There are no hearings at this time.

V. FIRST BUSINESS

Golf Cart Fleet Purchase

Mr. Battin reviewed a memo dated February 8, 2024 in regards to replacing the golf carts scheduled for 2025. Since the carts will have a 12-15 month lead time we would like to purchase 67 2025 Yamaha Quietech gasoline golf carts now. The purchase price would be \$74,989.38 annually for five years. Mrs. Mraz made a motion to approve the purchase of the 67 golf carts as outlined in Mr. Battin's memo dated February 8, 2024, seconded by Mrs. Fanning and approved by a vote of 4-0.

Resolution 834- DVRPC Grant Approval Submission- LGT Comprehensive Plan

Mrs. Mraz made a motion to approve Resolution 834, seconded by Mrs. Fanning and approved by a vote of 4-0.

DCNR Grant Approval Submission- Park Master Plan

Mr. Summerfield made a motion to approve the submission of the DCNR grant for the Park Master Plan, seconded by Mrs. Mraz and approved by a vote of 4-0.

Volunteer Tax Credit

West Grove Fire Company

Mr. Summerfield made a motion to approve the 6 members from West Grove Fire Company for the Volunteer Tax Credit, seconded by Mrs. Fanning and approved by a vote of 4-0.

Avondale Fire Company

Mrs. Mraz made a motion to approve the 3 members from Avondale Fire Company for the Volunteer Tax Credit, seconded by Mrs. Fanning and approved by a vote of 4-0.

VI. OLD BUSINESS

VPP Grant Route 41 Discussion

Mr. Kaplan gave a summary of the VPP Grant Route 41 Corridor virtual meeting that took place earlier this month. He suggested that the link for the survey be placed on the Township Website, Facebook as well as using the Avon Grove Library as a resource for the survey.

Route 41 and Route 841 Roundabouts Discussion

Mr. Kaplan gave an update of what has been happening at PennDOT in regards to the Route 41 and Route 841 roundabouts.

VII. NEW BUISNESS

State Road Sidewalk Additional Phases Discussion

Mr. Battin stated at this time if the Board is in agreeance he would like to reach out to the School District to see what help they would give the Township if any for these future phases. The Board agreed that Mr. Battin should reach out.

Brandywine Urban Forest Consulting Tree Study Report

Mrs. Fanning made a motion to accept the Brandywine Urban Forest Consulting Tree Study Report, seconded by Mr. Summerfield and approved by a vote of 4-0.

Avon Grove Charter School Senior Car Parade- June 3, 2024 @2:45 p.m.

Mrs. Mraz made a motion to approve the Avon Grove Charter School Senior Car Parade on June 3, 2024 at 2:45 p.m. pending an updated insurance certificate being submitted to the Township, seconded by Mrs. Fanning and approved by a vote of 4-0.

Community Shredding Day Discussion

Mr. Zurl asked the Board if they were interested in hosting a community shredding day event here at the Township Building, if so he would get some number and bring this back to the Board at a later date. The Board agreed that it would be a great idea.

Resolution 831 Authorized Signer for PennDOT- Shane Kinsey

Mrs. Mraz made a motion to approve Resolution 831 authorizing Mr. Kinsey to be a signer for PennDOT, seconded by Mrs. Fanning and approved by a vote of 4-0.

Resolution 832 America250PA

Mrs. Mraz made a motion to approve Resolution 832, seconded by Mr. Summerfield and approved by a vote of 4-0.

Resolution 833 TCC Delegate

Mrs. Mraz made a motion to approve Resolution 833 TCC Delegate with Mr. Stephen Zurl being the primary voting delegate, Mr. Battin being the first alternate voting delegate and Mr. Michael Summerfield being the second alternate voting delegate, seconded by Mrs. Fanning and approved by a vote of 4-0.

Ventrac Mower Purchase- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 29, 2024 in regards to the purchase of a Ventrac 4520N w/72" Finish Mower from Turf Equipment as quoted under the PA Co-Stars Contract for \$38,832.15. This purchase is fully funded through the Equipment Replacement Plan/Fund.

Mrs. Fanning made a motion to approve the purchase of the Ventrac Mower as outlined in Mr. Kinsey's memo as stated above, seconded by Mrs. Mraz and approved by a vote of 4-0.

Road bank Mower Purchase- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 29, 2024 in regards to the purchase of a John Deere 6110 M tractor w/Tiger 85" Road bank mower, 11' plow and sweeper as quoted by Tiger through SEI Equipment under the PA Co-Stars Contract for a total cost of \$214,694.16 minus the JCB 3TS trade of \$45,000.00 for a total cost of \$169,694.16. This purchase is fully funded through the Equipment Replacement Plan/Fund.

Mr. Summerfield made a motion to approve the purchase of the road bank mower as outlined in Mr. Kinsey's memo dated January 29, 2024, seconded by Mrs. Mraz and approved by a vote of 4-0.

Compact Utility Tractor Purchase- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 29, 2024 in regards to the purchase of a John Deere 4052R Compact Tractor w/72" three point power and post hole digger from Deer & Company through Atlantic Tractor as quoted under the PA Co-Stars Contract for \$50,547.72. This purchase is fully funded through the equipment replacement plan/fund.

Mrs. Mraz made a motion to approve the purchase of the compact utility tractor as outlined in Mr. Kinsey's memo dated January 29, 2024, seconded by Mrs. Fanning and approved by a vote of 4-0.

Bucket Truck Purchase- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 29, 2024 in regards to the purchase of a Versalift VST52-1 on a 2023 Dodge Ram Chassis from Versalift Forestry through Versalift East as quoted under the PA Co-Stars Contract for \$167,000.00. This purchase is fully funded through the equipment replacement plan/fund.

Mrs. Mraz made a motion to approve the purchase of the bucket truck as outlined in Mr. Kinsey's memo dated January 29, 2024, seconded by Mr. Summerfield and approved by a vote of 4-0.

Municipal Sale Authorization- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 29, 2024 in regards to selling a number of surplus items as listed below.

- 2012 Ford F 350 Utility Body Truck and Plow
- 1997 Ford F450 Bucket Truck
- Kubota L4200 Tractor
- 17 Sections of 12" RCP Pipe
- Pickup Bed from 2022 Ford F350
- Rear Bumper from 2022 Ford F350
- Lot of Architectural Trim, doors and door frames
- Lot of 29 doors
- Lot of Stair Rail and Banisters
- Cast Iron Fireplace Front
- American Harvester Juicer
- Lot of 20 lights
- Lot of 3 lights

Mrs. Mraz made a motion to approve the selling of the surplus items as listed above, seconded by Mrs. Fanning and approved by a vote of 4-0.

Co-Stars Salt 2024- Shane Kinsey

Mr. Kinsey reviewed his memo dated January 30, 2024 in regard to entering into an agreement with the Pennsylvania Department of General Services Co-Stars program for 800 tons of Bulk Road Salt.

Mr. Summerfield made a motion to approve the agreement as outlined in Mr. Kinsey's memo dated January 30, 2024, seconded by Mrs. Fanning and approved by a vote of 4-0.

VIII. LAND DEVELOPMENT

PLANS:

Marks Property Escrow Release #5

Mrs. Fanning made a motion to approve the escrow release of \$165,850.00, as recommended by the Township Engineer Mr. Ragan in his memo dated December 28, 2023, seconded by Mrs. Mraz and approved by a vote of 4-0.

Barbara Yeatman 90 Day Extension till June 6, 2024

Mr. Summerfield made a motion to approve the 90 day extension of the Barbara Yeatman Subdivision till June 6, 2024, seconded by Mrs. Mraz and approved by a vote of 4-0.

HiMedia Labs 90 day extension till May 19, 2024

Mrs. Fanning made a motion to approve the 90 day extension of the HiMedia Labs Land Development plan till May 19, 2024, seconded by Mr. Summerfield and approved by a vote of 4-0.

524 Gap Newport Pike Dillon Property 90 day extension till May 25, 2024

Mr. Summerfield made a motion to approve the 90 day extension on the Dillon property till May 25, 2024, seconded by Mrs. Fanning and approved by a vote of 4-0.

Yeatman Tract 90 day extension till April 23, 2024

Mrs. Mraz made a motion to approve the 90 day extension of the Yeatman Tract till April 23, 2024, seconded by Mrs. Fanning and approved by a vote of 4-0.

X. LAND DEVELOPMENT

PLANS:

Coventry Reserve Escrow Release 3

Mr. Connors made a motion to approve the escrow release # 3 as outlined in Mr. Ragan’s memo dated December 11, 2023, seconded by Mrs. Mraz and approved by a vote of 5-0.

XI. EXTENSIONS

NO ACTION NEEDED

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Barbara Yeatman	Preliminary/Final	October 1, 2018	June 6, 2024	
Needham Farms	Preliminary	March 15, 2005	April 22, 2024	
Cliff Anderson	Preliminary	June 30, 2021	March 22, 2024	
Hi Media Labs	Preliminary	May 25, 2023	May 19, 2024	
Dillon Property 524 Gap Newport Pike	Preliminary/Final	May 31, 2023	May 25, 2024	
Yeatman Tract	Preliminary	August 30, 2023	April 23, 2024	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	May 25, 2023	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2023	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
AG Charter School	Approved Preliminary /Final	November 30, 2022	May 10, 2028	April 26, 2023	May 10, 2023

XII. PUBLIC COMMENT NON-AGENDA ITEMS

Mr. Zurl called for Public Comment on non-agenda items. There was none.

ADJOURNMENT

A motion was made by Mrs. Mraz to adjourn the meeting at 9:01 p.m., seconded by Mrs. Fanning and approved by a vote of 4-0.

Respectfully submitted,

Dawn Maciejczyk
Township Secretary