

**London Grove Township  
Public Works Department  
(11/01/25 thru 11/30/25)**

**PROJECTS & ACTIVITIES**

- Pave patch – E. Avondale Rd
- Reprogram School Zone Lights, Flashers, and Building Lighting for Daylight Savings Time
- Prepare for and clean up after election
- Leaf cleanup on Butternut & Vincent
- Cleaning, removing, servicing and storing summer equipment
- Complete installation, testing and calibrating winter equipment  
(Including plows, salt spreaders, pre-wet & anti-ice systems and snow blowers)
- Haul 2000 gallons brine to E. Marlborough Township
- Install snow fence, S. Guernsey Rd @ State Rd
- Install snow stakes along plow routes
- Winter operator training and dry runs of routes
- Winterize Goddard Park water system and rain barrel
- Cleanout community garden, relocate, repair and replace garden beds
- Remove compost area at community garden for future replacement
- Install Bollards @ Blosser parking area
- Soft dig locate Water and Sewer Line for 565 E. Baltimore Pike
- PLC upgrade – Hepburn Rd water tower
- Manual filling of Hepburn Rd tank nightly thru 11/17/25
- Replace generator batteries at Stonecroft PS, Medford PS, Bellemead PS and Hepburn Rd Water PS
- Install repaired pump – Hills of Sullivan PS
- Clean Avonwheel PS and Bellemead PS wet wells
- Clean WWTP#2 diversion manhole
- Complete TSS sampling for WWTP#1 upgrade project
- Complete weekly mowing of all properties for season

## **EMERGENCY AND AFTER-HOURS RESPONSES**

- 11/10/25 – Branch Down – E. London Grove Rd
- 11/12/25 – Branch Down – Rose Hill Rd

## **TRAINING**

- 11/14/25 – Shane, Nate & John – Eastern Operators Association Meeting and Training
- 11/19/25 – Ryan, Shaun, Brenden, Keith, Jack & Devlin – LTAP – Intro to Traffic Studies
- On-Going – Jack & Devlin – CDL Training

## **NOTEWORTHY MEETINGS**

- BOS – Monthly Meeting
- Co-Stream – On going progress

## REOCCURRING FUNCTIONS

- Weekly Mowing of Township Properties including: Goddard Park; Three Groves; Goddard House; E. Avondale Rd House; Blosser; Municipal Complex; WWTP#2; Rose Hollow Trail; Water Tank Complex; Cemetery; Rose Hill & Avondale; Kauffman Spray Field; 9 pump stations; Inniscrone & Clay Creek; Rose Hollow Trail Connection; Hills of Sullivan open space and trail; Old Shop (Rt41); Rt 41 Island
- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Final meter reads as required.
- Weekly checks of Chlorine, ph., and DO in lagoon systems.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Weekly Cleaning of PW Office.
- Road sign maintenance.

Respectfully submitted,

*Shane Kinsey*

Director of Public Works